

Selected Contributions And Achievements:

- Teaching and conducting classes and examinations as per course allocations including but not limited to *Human Resource Management, Principles of Management, Training and Development, Recruitment and Selection, Performance and Compensation* and submitting perfect course files at the end of each semester
- Maintaining regular office hours and providing guidance and advice to students where necessary and submitting all student grades within 10 days after completion of the final exams, ensuring facilitation and effective transfer of learning of students
- Conducting research in the area of expertise while publishing articles /books/ case studies and presenting at Conferences
- Regularly developing and updating course content while developing new elective courses in the field of specialization
- Reviewed and consolidated 54 Spring 2015 SBA faculty course files to analyze gaps and give each faculty feedback on gaps assessed in writing to improve each course file as per Ministry of Higher Education standards' specified to meet Quality Assurance Standards as per the Institutional Effectiveness Director and Program Chair's requirements, and received appreciation from the President and Chair for the exemplary professional work-standards being demonstrated.
- Chairing Curriculum Committee, and formulating committee policy, guidelines and reviewing all syllabi for Minor, Major and Substantial changes for approval by the School and College Councils as appropriate.